

Expense Report - Bluum, Fellowships, CSP Grant

Name:

Date Submitted:

Reviewer initials:

Signature:

Total Reimbursement Due:

\$0.00

By signing this expense report, you are affirming that the expenses below are compliant with Bluum's travel policies found on the second tab of this spreadsheet.

MILEAGE REIMBURSEMENT - 2025 IRS Approved Rate is \$0.70 Per Mile

Date	Type an "X"			Destination and and purpose	Total Miles	\$0.67 per mile up to \$201.00 per day
	BLUUM	Fellows	CSP Grant			Mileage Reimbursement
				You can overwrite this note. Enter total mileage, and substantiation (for example, google map printout).		\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

EXPENSE REIMBURSEMENT - PAID CASH OR WTH PERSONAL CREDIT CARD

Date	Type an "X"			For all meals - list names of participants; For travel, list destination and purpose of trip	Description of Expense ("American Airlines", "Hilton", "Avis" - whatever makes it easy to match to the receipt)	Amount
	BLUUM	Fellows	CSP Grant			