



**RISE CHARTER SCHOOL #562  
School Board Meeting Minutes  
August 19<sup>th</sup>, 2024 - 6:30 PM  
203 Center Street West Kimberly, Idaho 83341**

**Regular Board Meeting – 6:30 PM**

**Board Members in Attendance:**

Steven Paulsen – Chairman  
Eli Cann – Vice Chairman  
Lacee Clinger – Treasurer  
Dusti Jensen – Board Director  
Jonathan Butler – Board Director  
Heidi Child – Executive Director  
Ailie Maclean – Board Clerk

**Call to Order**

The Board of Directors of RISE Charter School #562, Twin Falls County, State of Idaho, met in its properly posted monthly meeting in RISE Room 90, located at 203 Center Street West, Kimberly, Idaho on August 19<sup>th</sup>, 2024. The regular session was called to order by Chairman Paulsen at 6:36 PM. A courtesy Zoom link was made available for the public prior to the meeting.

The pledge of allegiance was recited at 6:37 PM.

**Approve Agenda**

Treasurer Clinger moved to approve the agenda. Director Butler seconded, and the motion passed 5-0.

**Consent Agenda - Items Routine in Nature**

Action

1. Routine Expenditures and Invoices – July
2. Petty Cash Verification – July
  - a. Treasurer Clinger moved to approve the consent agenda, seconded by Director Butler. The motion passed 5-0.

**Old Business**

1. Capital Fund – See Policy 7390 Draft Action
  - a. Vice Chairman Cann motioned to approve the draft with an amendment that changes “CFO” under the *Compliance* section to “Board”. The motion was seconded by Director Jensen and passed unanimously.
2. Board Member Replacement Process Action

- a. Replacement Policy – See Policy 1110 Draft
  - i. Vice Chairman Cann motioned to accept the policy draft, with the amendment to add a sentence stating that a new board member may be approved at the next available publicly posted board meeting with a quorum of the remaining board members at any time, when such a vacancy occurs. The motion was seconded by Director Jensen and passed unanimously.
- b. Amend Bylaws – See Draft
  - i. Director Jensen motioned to approve the Bylaws draft document, seconded by Vice Chairman Cann. The motion passed unanimously.
- 3. Review Board Calendar/ISBA Conference Head Count
  - a. Nov. 6-8
- 4. Strategic Meeting Update, with Director Jensen

**New Business**

- 1. Approve July Meeting Minutes Action
  - a. Director Jensen motioned to approve the July Meeting Minutes, seconded by Treasurer Clinger. The motion passed 4-0, with Director Butler abstaining because he was absent from the July meeting.
- 2. Approve Vendor Contracts Action
  - a. Stepping Stones Therapy
  - b. Mount Olympus Water
  - c. Texas Life Insurance
  - d. Moreton Insurance
  - e. Gradient Learning
  - f. Crossways Church – Weightlifting
  - g. Clever
  - h. KSD MOU & Lease Agreement
  - i. Business Techs

Treasurer Clinger motioned to approve vendor contracts as listed on the agenda, from subpoint a to subpoint i. The motion was seconded by Director Butler and passed 5-0.

**Director Report**

- 1. A Year in Review Presentation
  - a. Executive Director Heidi Child and Board Clerk Maclean presented board and school data from the 2023-2024 school year.

**Personnel Report**

- 1. Hires Action
  - a. Mindy Wagner - Paraprofessional
  - b. Shonni Barendregt – Paraprofessional
  - c. Treasurer Clinger motioned to approve the hire of two new paraprofessionals as listed on the agenda, seconded by Director Butler. The motion passed unanimously.

**Upcoming Events**

August 19<sup>th</sup> – Open House; 4:30-5:30; Parent Introduction Mtg 5:30 LA Thomas

August 20<sup>th</sup> – First Day of School

August 22<sup>nd</sup> – Report to KSD Board Mtg

September 6<sup>th</sup> – Free to the Community Football Game

**Adjournment**

Vice Chairman Cann motioned to adjourn the meeting with Treasurer Clinger seconding the motion. Passed unanimously and the meeting was declared adjourned at 7:40 PM.