



RISE CHARTER SCHOOL #562
School Board Meeting Minutes
June 17th, 2024 - 6:30 PM
203 Center Street West Kimberly, Idaho 83341

Executive Session – 6:00 PM

Board Members in Attendance:

Jonathan Butler - Chairman
Steven Paulsen - Vice Chairman
Lacee Clinger – Treasurer
Dusti Jensen – Board Director
Eli Cann – Board Director
Heidi Child – Executive Director
Ailie Maclean– Board Clerk

Board Members Absent:

None.

Treasurer Clinger moved to enter Executive Session at 5:58 PM. Seconded by Director Cann. The motion passed 3-0.

Note: Director Jensen arrived a couple minutes after the Board entered Executive Session and Chairman Butler arrived a minute before exiting Executive Session.

Pursuant to Idaho Code Section 74-206(1), the RISE Charter School Board met in executive session to discuss the following:

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Vice Chairman Paulsen moved to exit Executive Session at 6:12 PM. Director Jensen seconded. Motion passed 5-0. No action was taken within Executive Session.

Regular Board Meeting – 6:30 PM

Board Members in Attendance:

Jonathan Butler - Chairman
Steve Paulsen – Vice Chairman
Lacee Clinger – Treasurer
Dusti Jensen – Board Member

Eli Cann – Board Director
Heidi Child – Executive Director
Ailie Maclean – Board Clerk

Board Members Absent:

None.

Call to Order

The Board of Directors of RISE Charter School #562, Twin Falls County, State of Idaho, met in its properly posted monthly meeting in RISE room 72 located at 203 Center Street West, Kimberly, Idaho on June 17th, 2024. The regular session was called to order by Chairman Butler at 6:30 PM. A courtesy Zoom link was made available for the public prior to the meeting.

The pledge of allegiance was recited at 6:31 PM.

Approve Agenda

Treasurer Clinger motioned to amend the agenda to add under New Business the decision regarding student X and Y, who were discussed in Executive Session. Seconded by Director Cann. Motion passed 5-0.

Consent Agenda - Items Routine in Nature - Action

1. Routine Expenditures and Invoices – May, with Cole Skinner
 - a. Tracking along well. Revenues are tracking above where they should be in the year.
2. Petty Cash Verification – May
 - a. Treasurer Clinger moved to approve the consent agenda, seconded by Vice Chairman Paulsen. Motion passed 5-0.

Budget Hearing – Action

1. Approve 2024-2025 School Year Budget, with Cole Skinner
 - a. The Board reviewed the upcoming year’s budget with financial advisors Cole Skinner and Marc Carignan. There were no public comments.
 - b. Treasurer Clinger moved to approve the 23-24 Amended School Budget and the 24-25 Budget. Seconded by Vice Chairman Paulsen and passed 5-0.

New Business - Action

1. Capital Fund, with Cole Skinner
 - a. Vice Chairman Paulsen motioned to ask Cole and Marc what they think of keeping an average of 100 days cash on hand and putting the rest of RISE’s cash on hand in a capital fund. Director Cann seconded the motion and it passed 5-0.
2. Roll Over Personal Days, with Cole Skinner
 - a. Vice Chairman Paulsen motioned to make appropriate language changes within RISE’s leave of absence policies, so that days do not roll over to the next year but staff may be paid out, and table until the July meeting. Seconded by Treasurer Clinger. Director Cann abstained, and the motion passed 4-0.
3. Approve May Meeting Minutes

- a. Vice Chairman Paulsen motioned to approve the May meeting minutes, seconded by Treasurer Clinger. The motion passed 4-0 with Chairman Butler abstaining since he was absent at the May meeting.
- 4. Approve Class Supply Lists
 - a. Vice Chairman Paulsen motioned to communicate to constituents which supplies RISE is providing for students and to send a succinct list of items parents can bring or donate if they so desire. Seconded by Director Jensen. The motion passed 5-0.
- 5. Amend Policy 4120 Uniform Grievance Procedure – See P. 4120 Draft
 - a. The policy draft was made to align with recent library bill passed by the Idaho Legislature.
 - b. Vice Chairman Paulsen motioned to approve the policy draft. Seconded by Director Cann. Passed 5-0.
- 6. Approve Policy 5102 Conflict of Interest – See P. 5102 Draft
 - a. Vice Chairman Paulsen moved to approve the policy with an amendment that changes the definition to include “significant others”. Seconded by Director Jensen. Motion passed 5-0.
- 7. Approve 2024-2025 School Handbook – See Draft
 - a. The Board discussed including the dress code policy towards the end of the handbook and talked about whether students should be allowed to have phones at all in classrooms.
 - b. Vice Chairman Paulsen motioned to accept the student handbook as amended (including dress code and changing phone policy so that 6-12 grade will not be allowed to have cellphones out except during lunch). Seconded by Director Jensen. Motion passed 5-0.
- 8. Student X and Y from Executive Session
 - a. Vice Chairman Paulsen moved to send letters (via email) to both children’s parents notifying them of the Board’s decision to allow the students to return in the fall. Seconded by Treasurer Clinger, the motion passed 5-0.

Director Report

- 1. Positive Culture – 12 Students Working for School (Voc Rehab)
- 2. Academic Excellence – ISAT Scores & State Comparisons
- 3. Quality Management – School Safety & Vulnerability Assessment Went Well; All Positions Filled; PBIS Training; Mrs. Walker – Idaho Principles Network, Idaho Superintendents Network, Idaho Charter Collaboration
- 4. Fiscal Responsibility – RISE Awarded with CSP Grant; Application for Curriculum and Content Funds Through SDE

Personnel Report – Action

- 1. Approve New Hires:
 - Grace Loman (Christensen) - High School English Teacher
 - a. Treasurer Clinger moved to approve the hire of Grace Loman as the high school English teacher. Seconded by Director Cann. The motion was approved 5-0.

Discussion

1. Board Director Bios and Pictures Uploaded

Annual Board of Directors “Meeting” - Action

1. Vote on Positions, to be effective beginning July 1st 2024
 - a. Vice Chairman Paulsen was nominated to be Board Chair. The Board voted in favor of this, 4-0.
 - b. Director Jensen nominated Director Cann to be Vice Chair and the Board voted 4-0 in favor of Director Cann.
 - c. Vice Chairman Paulsen nominated Treasurer Clinger to remain Treasurer. The Board approved Treasurer Clinger, 4-0.
2. Schedule 2024-2025 Strategic Planning Meeting
 - a. Vice Chairman Paulsen moved that Director Jensen chairs the Strategic Planning Committee. Seconded by Director Cann, the motion passed unanimously.
3. Complete Board Self Evaluation
 - a. Vice Chairman Paulsen motioned that the Board completes the self-evaluations and return with them at the regular July meeting. Seconded by Treasurer Clinger. Passed 5-0.

Upcoming Events

July 14th – 19th : Chicago Gradient Curriculum Training

July 25th – BLUUM YR 24-25 Launch

August 13th – Teachers First Contract Day

August 19th – Open House; 4:30-5:30; Parent Introduction Mtg 5:30 LA Thomas

August 20th – First Day school

August 22nd – Report to KSD Board Mtg

Adjournment

Director Jensen moved to adjourn the meeting. Director Cann seconded the motion to adjourn, and it was approved unanimously. Chairman Butler declared the meeting adjourned at 9:27 PM.