



**RISE CHARTER SCHOOL #562  
School Board Meeting Minutes  
July 15<sup>th</sup>, 2024 - 6:30 PM  
203 Center Street West Kimberly, Idaho 83341**

**Regular Board Meeting – 6:30 PM**

**Board Members in Attendance:**

Steven Paulsen – Chairman  
Eli Cann – Vice Chairman  
Lacee Clinger – Treasurer  
Dusti Jensen – Board Director  
Heidi Child – Executive Director  
Ailie Maclean – Board Clerk

**Board Members Absent:**

Jonathan Butler – Board Director

**Call to Order**

The Board of Directors of RISE Charter School #562, Twin Falls County, State of Idaho, met in its properly posted monthly meeting in the RISE Rotunda Science Room, located at 203 Center Street West, Kimberly, Idaho on July 15<sup>th</sup>, 2024. The regular session was called to order by Chairman Paulsen at 6:35 PM. A courtesy Zoom link was made available for the public prior to the meeting.

The pledge of allegiance was recited at 6:35 PM.

**Approve Agenda - Action**

Treasurer Clinger moved to approve the agenda. Director Jensen seconded and the motion passed 4-0.

**Consent Agenda - Items Routine in Nature - Action**

1. Routine Expenditures and Invoices – June, with Cole Skinner
  - a. The Board talked with and asked questions of advisor Skinner regarding enrollment as it is tied to revenue from the State. Overall, financials are tracking well per usual.
2. Petty Cash Verification – June
  - a. Treasurer Clinger moved to approve the consent agenda, financial for June, seconded by Vice Chairman Cann. The motion passed 4-0.

**Old Business**

1. Capital Fund – with Cole Skinner
  - a. The Board continued their discussion regarding a capital fund and requested that Mr. Skinner provide a draft document the Board could approve to implement a capital fund.
2. Roll Over Personal Days – See Policy 5400 Leaves of Absence Draft Action
  - a. Director Jensen moved to amend the policy as shown in the draft document, seconded by Treasurer Clinger. The motion passed 3-0, with Director Cann abstaining.
3. Hand in Board Self-Evaluation
4. Follow-up on Strategic Planning Committee
  - a. The Board has scheduled a preliminary meeting on July 30<sup>th</sup>, with fewer than a quorum of Board members present (a quorum is 3 and only 2 will attend this meeting).

### **New Business**

1. Approve June Meeting Minutes Action
  - a. Treasurer Clinger moved to approve the June meeting minutes. The motion was seconded by Director Jensen and passed 4-0.
2. Review Board Member Replacement Policies and Process
  - a. Treasurer Clinger moved to contact ISBA and/or Anne Ritter to create language to align the policies and the Bylaws. Seconded by Director Cann and passed 4-0.
3. Decide on Board/Staff Lunch Dates Action
  - a. Treasurer Clinger moved to set 24-25 school year board-staff lunches for October 18<sup>th</sup> and April 18<sup>th</sup> at noon. Seconded by Director Jensen and passed unanimously.
4. Review Annual Board Calendar

### **Executive Director's Report**

1. Positive Culture – Painting Lockers & Murals
  - a. The School is working on making the two building more cohesive by painting matching murals inside.
2. Academic Excellence – Emphasis on TLAC Teaching Techniques; Launch Training
  - a. Planned instructional hours go above the number of hours required by the State.
3. Quality Management – Enrollment Update; Construction Update; Marketing Flyer
4. Fiscal Responsibility – CSP Grant Spending for Supplies; Digital Content & Curriculum Grant

### **Personnel Report**

1. All Positions Filled Except for Para

### **Upcoming Events**

July 25<sup>th</sup> – BLUUM YR 24-25 Launch

August 13<sup>th</sup> – Teachers First Contract Day

August 19<sup>th</sup> – Open House; 4:30-5:30; Parent Introduction Mtg 5:30 LA Thomas

August 20<sup>th</sup> – First Day school

August 22<sup>nd</sup> – Report to KSD Board Mtg

**Adjournment**

Treasurer Clinger moved to adjourn the meeting, which was seconded by Director Jensen. Motion passed 4-0. Chairman Paulsen declared the meeting adjourned at 7:44 PM.