RISE CHARTER SCHOOL

Policy 2730: Grading, Course Retake, and Grade Replacement Procedure for Grades 9-12 **Status: 2nd Reading**

Original Adopted Date:
Last Revised Date:
Last Reviewed Date:

Grading, Course Retake, and Grade Replacement for Grades 9-12

Purpose

RISE Charter School establishes this policy to support student academic achievement, provide opportunities for credit recovery and grade improvement, and establish procedures for retaking courses and replacing grades.

Academic Grading

Academic grades shall be assigned according to the following grading scale:

Letter Grade	Percentage
A	90–100%
B	80–89%
C	70–79%
D	60–69%
F	59% and below
I	Incomplete

Grade Point Average (GPA)

A student's GPA shall be calculated using the following grade point scale:

Letter Grade	Grade Points
A	4.0
B	3.0
C	2.0
D	1.0
F	0.0

Incomplete grades shall not be included in the GPA calculation until a final grade is assigned.

Advanced Placement (AP) Courses

Grades earned in Advanced Placement (AP) courses shall be weighted according to the following scale:

Letter Grade	Weighted Grade Points
A	5.0
B	4.0
C	3.0
D	2.0
F	0.0

Student and Parent Responsibilities

Students are expected to regularly monitor their academic progress through Student Information System (SIS). Parents and legal guardians are encouraged to regularly review their students' grades and attendance through the SIS parent platform.

Course Retake Eligibility

RISE Charter School may permit students to retake courses under the following circumstances:

1. **Graduation and Academic Requirements:** Students may retake a core course to earn a higher grade to meet graduation requirements or other academic requirements.
2. **Grade Improvement:** Students may retake a course solely to improve a passing grade, subject to the approval requirements established in this policy.

Course retakes shall be subject to teacher and administrative approval and the procedures established by RISE Charter School.

Approval and Course Format

1. Students must obtain approval from the appropriate teacher and school administration before enrolling in a course retake.
2. Both teacher and administrative approval are required for a student to retake a course through the same teacher or the same instructional format.
3. If either the teacher or school administration does not approve the requested retake arrangement, the student shall have the opportunity to pursue the course through an alternative instructional format or provider, such as the Idaho Digital Learning Alliance (IDLA), subject to school approval.
4. School administration shall determine whether the proposed course is an appropriate equivalent to the original course and whether the course meets the requirements for grade replacement under this policy.

Grade Replacement and GPA Calculation

1. **Highest Grade Used:** The highest grade earned between the original course and the retaken course shall count toward the student's GPA.
2. **Lower Grade Excluded:** The lower grade shall be excluded from the GPA calculation and shall not count toward earned credit for the repeated course when the higher grade is used for credit.
3. **Transcript Record:** Both course attempts shall appear on the student's transcript. The lower grade shall be identified as excluded from GPA and credit calculations, as applicable, and the higher grade shall be used for GPA calculation and credit awarded.
4. **Multiple Attempts:** Credit shall be awarded only once for the same course.
5. **Credit Awarded:** Credit shall be awarded in accordance with school requirements for successful course completion. Retaking a course does not result in additional credit for the same course.

Implementation and Compliance

School administration shall implement procedures necessary to administer this policy consistently, including approval of course retakes, verification of course equivalency, transcript notation, GPA calculations, and credit awarded.

All course retakes and grade replacement decisions must comply with applicable Idaho law, Idaho State Department of Education requirements, and RISE Charter School graduation and academic requirements.

Review

This policy shall be reviewed as necessary to ensure continued compliance with applicable law and consistency with RISE Charter School's academic and graduation requirements.

Policy History:

Adopted on:

Revised on:

Reviewed on: