



**RISE CHARTER SCHOOL**

**Policy 2460F1: Extended Learning Opportunities Application Form**

**Status: 2<sup>nd</sup> Reading**

**Original Adopted Date:**

**Last Reviewed Date:**

## **Extended Learning Opportunity (ELO) Application**

*(For Student-Initiated Requests for Credit)*

### **SECTION 1 — Student Information**

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

**Date of Application:** \_\_\_\_\_

**Student Email (optional):** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Parent/Guardian Email:** \_\_\_\_\_

**Parent/Guardian Phone:** \_\_\_\_\_

### **SECTION 2 — Type of Application**

☐ **Pre-Approval (Before the ELO Begins)**

Application submitted at least **10 days** prior to the start date.

☐ **Post-Approval (After the ELO Has Begun or Ended)**

Application submitted within **10 days** of the completion date.

### **SECTION 3 — Description of Proposed Extended Learning Opportunity**

**Supervising Organization / Business / Group:**

**Organization Contact Person:**

Name: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Title / Name of Activity:**

**Location of Activity (Address):**

**Start Date:** \_\_\_\_\_

**End Date:** \_\_\_\_\_

**Total Estimated Hours of Participation:** \_\_\_\_\_

**Describe the activity in detail, including what the student will do and how learning will occur:**

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#### **SECTION 4 — Idaho Content Standards or College/Career Readiness Competencies**

The application **must** demonstrate alignment to:

- Idaho Content Standards **and/or**
- Idaho College and Career Readiness Competencies & Subskills

**Identify the specific standards or competencies this ELO will address (attach additional pages if needed):**

If attaching documentation or standards crosswalk, check here: ☐ Yes ☐ No

#### **SECTION 5 — Learning Objectives & Outcomes**

**List 3–5 measurable learning objectives the student will master through this ELO:**

- 1.
- 2.
- 3.
- 4.
- 5.

**Describe how mastery will be demonstrated (portfolio, supervisor evaluation, project, journal, skills demonstration, etc.):**

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## SECTION 6 — Supervision & Safety

**Supervisor Name (on-site):** \_\_\_\_\_

**Supervisor Title/Role:** \_\_\_\_\_

The supervising organization must provide:

- Adequate program supervision
- Compliance with all applicable laws (including child labor and safety)

**Describe how the student will be supervised during the ELO:**

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## SECTION 7 — Transportation & Costs

RISE Charter School does not charge fees for credit ELOs.

Students/parents are responsible for:

- Costs associated with participating in the ELO
- Transportation to/from the ELO site (unless otherwise arranged by the School)

**Does the ELO require any fees or tuition?**

☐ No

☐ Yes → *Not permitted under RISE Charter School policy*

**Transportation Plan:**

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## SECTION 8 — Student and Parent Commitment

The student is responsible for:

- Maintaining academic standing
- Completing the ELO as approved
- Submitting progress documentation upon request
- Meeting mastery expectations

Failure to complete the ELO may result in **no credit** or a **failing grade**.

### Student Statement:

I understand my responsibilities and agree to meet the expectations of this Extended Learning Opportunity.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Parent/Guardian Statement:

I grant permission for my child to participate in this Extended Learning Opportunity and understand the responsibilities described in the policy.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## SECTION 9 — Required Attachments

Before review, the following must be attached:

- ☐ Description of ELO
- ☐ Standards alignment or competency alignment
- ☐ Supervisor information and safety plan
- ☐ Any additional documentation requested

# RISE CHARTER SCHOOL — OFFICE USE ONLY

Applications are reviewed by the Executive Director or designee and other staff as needed. A decision will be issued within **10 days** of receiving a complete application.

**Date Application Received:** \_\_\_\_\_

**Deadline for Decision:** \_\_\_\_\_

**Reviewed by (names/titles):** \_\_\_\_\_

## Decision

- ☐ **Approved as Submitted**
- ☐ **Approved with Modifications**
- ☐ **Denied** (reason provided below)

**Reason/Notes:**

## Credit Determination (circle all that apply):

- Core Credit (Subject: \_\_\_\_\_)
- Elective Credit
- Elementary Mastery Credit
- Other: \_\_\_\_\_

**Number of Credits to Be Awarded:** \_\_\_\_\_

## Documentation Required for Completion:

- ☐ Supervisor evaluation
- ☐ Portfolio
- ☐ Skills demonstration
- ☐ Attendance/progress log
- ☐ Other: \_\_\_\_\_

**Executive Director / Designee Signature:**

\_\_\_\_\_ Date: \_\_\_\_\_

## Completion Verification (To be completed after ELO ends)

- ☐ Student successfully completed the ELO
- ☐ Credit awarded and posted to transcript

☐ GPA calculation updated (if applicable)

☐ Documentation filed in student record

**Verified By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Policy History:**

**Adopted on:**

**Revised on:**

**Reviewed on:**