



RISE CHARTER SCHOOL

Policy 2460F1: Extended Learning Opportunities Application Form

Status: 1st Reading

Original Adopted Date:

Last Reviewed Date:

Extended Learning Opportunity (ELO) Application

(For Student-Initiated Requests for Credit)

SECTION 1 — Student Information

Student Name: _____

Grade Level: _____

Date of Application: _____

Student Email (optional): _____

Parent/Guardian Name: _____

Parent/Guardian Email: _____

Parent/Guardian Phone: _____

SECTION 2 — Type of Application

☐ **Pre-Approval (Before the ELO Begins)**

Application submitted at least **10 days** prior to the start date.

☐ **Post-Approval (After the ELO Has Begun or Ended)**

Application submitted within **10 days** of the completion date.

SECTION 3 — Description of Proposed Extended Learning Opportunity

Supervising Organization / Business / Group:

Organization Contact Person:

Name: _____

Phone/Email: _____

Title / Name of Activity:

Location of Activity (Address):

Start Date: _____

End Date: _____

Total Estimated Hours of Participation: _____

Describe the activity in detail, including what the student will do and how learning will occur:

SECTION 4 — Idaho Content Standards or College/Career Readiness Competencies

The application **must** demonstrate alignment to:

- Idaho Content Standards **and/or**
- Idaho College and Career Readiness Competencies & Subskills

Identify the specific standards or competencies this ELO will address (attach additional pages if needed):

If attaching documentation or standards crosswalk, check here: ☐ Yes ☐ No

SECTION 5 — Learning Objectives & Outcomes

List 3–5 measurable learning objectives the student will master through this ELO:

- 1.
- 2.
- 3.
- 4.
- 5.

Describe how mastery will be demonstrated (portfolio, supervisor evaluation, project, journal, skills demonstration, etc.):

SECTION 6 — Supervision & Safety

Supervisor Name (on-site): _____

Supervisor Title/Role: _____

The supervising organization must provide:

- Adequate program supervision
- Compliance with all applicable laws (including child labor and safety)

Describe how the student will be supervised during the ELO:

SECTION 7 — Transportation & Costs

RISE Charter School does not charge fees for credit ELOs.

Students/parents are responsible for:

- Costs associated with participating in the ELO
- Transportation to/from the ELO site (unless otherwise arranged by the School)

Does the ELO require any fees or tuition?

☐ No

☐ Yes → *Not permitted under RISE Charter School policy*

Transportation Plan:

SECTION 8 — Student and Parent Commitment

The student is responsible for:

- Maintaining academic standing
- Completing the ELO as approved
- Submitting progress documentation upon request

- Meeting mastery expectations

Failure to complete the ELO may result in **no credit** or a **failing grade**.

Student Statement:

I understand my responsibilities and agree to meet the expectations of this Extended Learning Opportunity.

Student Signature: _____ **Date:** _____

Parent/Guardian Statement:

I grant permission for my child to participate in this Extended Learning Opportunity and understand the responsibilities described in the policy.

Parent/Guardian Signature: _____ **Date:** _____

SECTION 9 — Required Attachments

Before review, the following must be attached:

- ☐ Description of ELO
- ☐ Standards alignment or competency alignment
- ☐ Supervisor information and safety plan
- ☐ Any additional documentation requested

RISE CHARTER SCHOOL — OFFICE USE ONLY

Applications are reviewed by the Executive Director or designee and other staff as needed.

A decision will be issued within **10 days** of receiving a complete application.

Date Application Received: _____

Deadline for Decision: _____

Reviewed by (names/titles):

Decision

- ☐ **Approved as Submitted**
- ☐ **Approved with Modifications**
- ☐ **Denied** (reason provided below)

Reason/Notes:

Credit Determination (circle all that apply):

- Core Credit (Subject: _____)
- Elective Credit
- Elementary Mastery Credit
- Other: _____

Number of Credits to Be Awarded: _____

Documentation Required for Completion:

- ☐ Supervisor evaluation
- ☐ Portfolio
- ☐ Skills demonstration
- ☐ Attendance/progress log
- ☐ Other: _____

Executive Director / Designee Signature:

_____ Date: _____

Completion Verification (To be completed after ELO ends)

- ☐ Student successfully completed the ELO
- ☐ Credit awarded and posted to transcript
- ☐ GPA calculation updated (if applicable)
- ☐ Documentation filed in student record

Verified By: _____ **Date:** _____

Policy History:

Adopted on:

Revised on:

Reviewed on: