



RISE CHARTER SCHOOL #562

203 Center Street West Kimberly, Idaho 83341, Room 90

Board of Directors

Eli Cann – Interim Chairman; Jonathan Butler; Roger Keller
Haylee Mollerup – Board Clerk; Heidi Child – Executive Director

School Board Meeting Minutes

June 16, 2025

Board Dinner: 6:00 p.m.

Agenda: 6:30 p.m.

CALL TO ORDER

- The Board of Directors of RISE Charter School #562, Twin Falls County, State of Idaho, convened in RISE Room 86, located at 203 Center Street West, Kimberly, Idaho, on its scheduled date of Monday, June 16, 2025. The regular session was called to order by Interim Chairman Cann at 6:39 p.m.

REGULAR SESSION

- Interim Chairman Cann called the regular session to order at 6:39 p.m.
- A courtesy Zoom link was made available for the public prior to the meeting.

ROLL CALL

- **Board Members Present:**
 - Eli Cann – Interim Board Chairman (via zoom)
 - Jonathan Butler – Board Director
 - Roger Keller – Board Director
- **Board Members Absent:**
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- **Others Present:**
 - Heidi Child – Executive Director
 - Haylee Mollerup – Board Clerk

PLEDGE OF ALLEGIANCE: Everyone stood and participated in the Pledge of Allegiance at 6:40 p.m.

APPROVAL OF AGENDA

- **Motion:** Roger Keller moved to approve the agenda with the following amendments:
 - Add Haylee Mollerup as a representative on the U.S. Bank account and as a signer on the First Federal Bank account, to be included under New Business as item 7.b.v.
 - Add an Executive Session to be held prior to adjournment, to be listed as item 12, with Adjournment renumbered as item 13.

- **Second:** Director Butler seconded the motion.
- **Vote:** The motion passed 3-0.

BUDGET HEARING

- **Discussion:** Cole Skinner reported on two budget items: the amended numbers for the 2024–2025 budget and the proposed numbers for the 2025–2026 budget. Both were included in the budget report presented at the May board meeting. All state-required budget formats were provided, including a four-year financial summary covering 2022–2023 through 2025–2026, with figures based on the financial audit.
- In the original 2024–2025 budget, the amount was \$613,011. The amended budget reflects an updated amount of \$645,580. This figure does not include the purchase of modular units, as the first payment has not yet been made, so these numbers are subject to change.
- For the 2025–2026 proposed budget, a Fund 410 (Capital Improvements Fund) has been established to fund the modulars, representing the primary difference between the two budget years. The proposed unappropriated ending fund balance for 2025–2026 is \$832,282, adjusted to reflect the modular expenditures. In federal funds, the unappropriated balance is \$35,124.
- Once the budget is approved, all documents will be uploaded to the district website for public access and review.

FINANCIAL REPORT

- **Motion:** A motion was made by Director Butler to approve the financial report.
- **Second:** Director Keller seconded the motion.
- **Vote:** The motion passed 3-0.
 - Routine Expenditures and Invoices presented by Cole Skinner.
 - LGIP presented by Cole Skinner
 - Petty Cash Verification by Haylee Mollerup

OLD BUSINESS

SICK LEAVE BANK

- **Discussion:** The board reviewed the results of the survey distributed to all full-time employees regarding the Sick Leave Bank. The majority of respondents favored a simplified policy that would allow employees to voluntarily donate their accrued sick or personal leave days to another employee, if desired.
- **Motion:** A motion was made by Director Butler to table the Sick Leave Bank Policy for revision.
- **Second:** Director Keller seconded the motion.
- **Vote:** The motion passed 3-0.

NEW BUSINESS: DISCUSSION AND ACTION ITEMS

CONSENT AGENDA

- **Motion:** A motion was made by Director Butler to approve the consent agenda.
- **Second:** Director Keller seconded the motion.
- **Vote:** The motion passed 3-0.

- Approval of previous meeting minutes for May 21, 2025 Regular Meeting

NEW BUSINESS

▪ **RISE School Board Interviews**

- 7:15 – Angela Bingham – present
- 7:30 – Brent Christensen – present
- 7:45 – Emily O’Conner – present
- 8:00 – John Petroschek – not present
- 8:15 – Heather Lott – present via zoom

▪ **First reading of Policy 3630 – Student Fundraising Activities**

- **Discussion:** The board discussed questions related to student fundraising activities, including the following:
 - Whether out-of-district students may participate in fundraisers
 - Whether teachers coordinating fundraisers could receive a stipend from funds raised
 - Whether insurance coverage extends to out-of-district students
- Heidi will follow up with the district's insurance agent to confirm coverage; however, it is believed that out-of-district students are likely not covered. The board recommended adding an insurance addendum to the fundraising policy stating that if an out-of-district student wishes to participate, the fundraiser coordinator must verify that the student has appropriate insurance coverage. If the student is covered, participation may be allowed. If not, the student may not participate in the fundraising activity.
- **Motion:** Director Keller moved to table Fundraising Policy 3630 in order to allow time for the addition of an insurance addendum.
- **Second:** Director Butler seconded the motion.
- **Vote:** The motion passed 3-0.

▪ **First reading of Policy 3630F – Student Fundraising Form**

- **Discussion:** The board held a discussion consistent with the first reading of Policy 3630, above, focusing on the addition of insurance information to the associated form.
- **Motion:** Director Keller moved to table Fundraising Policy 3630F.
- **Second:** Director Butler seconded the motion.
- **Vote:** The vote passed 3-0.

▪ **Approval and adoption of 2025-2026 budget as presented by Cole Skinner**

- **Discussion:** The board had no further questions or comments for the proposed 2025-2026 budget.
- **Motion:** Director Butler moved to approve and adopt the 2025-2026 budget as presented by Cole Skinner.
- **Second:** Director Keller seconded the motion.

- **Vote:** The vote passed 3-0.
- **Add Haylee Mollerup as the US Bank representative as well as a signer on the First Federal Bank Account for RISE Charter School.**
 - **Discussion:** The board discussed whether the proposed change would be temporary or permanent until the treasurer position is filled. Board members considered the benefits of appointing Haylee Mollerup as a permanent signer on the First Federal account and as the representative for the U.S. Bank account. The board reviewed the bylaws to ensure there were no conflicts with assigning these responsibilities to the board clerk and found no conflicts.
 - **Motion:** A motion was made by Director Keller to designate Board Clerk, Haylee Mollerup, as the permanent representative for the U.S. Bank account and as an authorized signer on the First Federal Bank account.
 - **Second:** Director Butler seconded the motion.
 - **Vote:** The vote passed 3-0.

PERSONNEL REPORT

- **Hires/Resignations/Retirements/Terminations/Leaves:**
 1. Angie Haskell – K-5 Interventionist
 2. Joseph Leishman – 9th – 12th English / Duel Credit
 - **Motion:** A motion was made by Director Butler to approve the personnel report as presented.
 - **Second:** Director Keller seconded the motion.
 - **Vote:** The motion passed 3-0.

EXECUTIVE DIRECTOR REPORT

- Student Council organized events throughout the year that brought joy to the students. The favorite event was the monthly “Buddy Days” where an older student was paired with a younger student and they read books together, made crafts, and participated in Field Day together.
- NWEA MAP achievement school-wide: 58% proficient in Math, 60% proficient in Reading, 61% proficient in Language Usage, and 69% proficient in Science.
- 2025-2026 classes are either full or nearly full in every grade.
- Applied for \$137,000 worth of grants and received \$87,000.

PUBLIC COMMENT

- No public comment

EXECUTIVE SESSION

- **ACTION TO ENTER:** Director Butler moved to enter into executive session pursuant to Idaho Code.

As per Section 33-205 and 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent.

- **Second:** Director Keller seconded the motion.
 - **Vote:** The motion passed 3-0.
 - **Time Entered Executive Session:** 9:02 p.m.
 - **Present:** Eli Cann - Yes; Jonathan Butler - Yes; Roger Keller - Yes.
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- **ACTION TO EXIT:** A motion was made by Director Keller to adjourn executive session and return to the regular meeting.
 - **Second:** Director Butler seconded the motion.
 - **Vote:** The motion passed 3-0.
 - **Time Adjourned Executive Session:** 9:20 p.m.

REGULAR SESSION

- Interim Chairman Cann called the regular session back to order at 9:20 p.m.

BOARD MEMBER ACTION AFTER EXECUTIVE SESSION

- **Motion:** A motion was made by Director Butler to offer board positions to Angela Bingham, Brent Christensen, and Emily O’Conner.
- **Second:** Director Keller seconded the motion.
- **Vote:** The motion passed 3-0.

ADJOURNMENT

- Interim Chairman Cann adjourned the meeting at 9:22 p.m.

Minutes Submitted by: Haylee Mollerup -- Board Clerk -- Date: June 30, 2025