



RISE CHARTER SCHOOL #562

203 Center Street West Kimberly, Idaho 83341, Room 86

Board of Directors

Eli Cann – Interim Chairman; Jonathan Butler; Roger Keller;
Emily O'Connor; Angela Bingham; Brent Christensen
Heidi Child – Executive Director; Haylee Mollerup – Board Clerk

School Board Meeting Minutes

August 25, 2025

Board Dinner: 6:00 p.m.

Agenda: 6:30 p.m.

CALL TO ORDER

- The Board of Directors of RISE Charter School #562, Twin Falls County, State of Idaho, convened in RISE Room 86, located at 203 Center Street West, Kimberly, Idaho, on its rescheduled date of Monday, August 25, 2025.

REGULAR SESSION

- Interim Chairman Cann called the regular session to order at 6:30 p.m.
- A courtesy Zoom link was made available for the public prior to the meeting.

ROLL CALL

- **Board Members Present:**
 - Eli Cann – Interim Board Chairman (via zoom)
 - Jonathan Butler – Board Director
 - Roger Keller – Board Director
 - Emily O'Connor – Board Director
 - Brent Christensen – Board Director
 - Angela Bingham – Board Director
- **Board Members Absent:**
 -
- **Others Present:**
 - Heidi Child – Executive Director
 - Haylee Mollerup – Board Clerk

PLEDGE OF ALLEGIANCE: Everyone stood and participated in the Pledge of Allegiance at 6:30 p.m.

APPROVAL OF AGENDA

- **Motion:** Director Bingham moved to approve the agenda, with the amendment to remove the Petty Cash Report.
- **Second:** Director Christensen seconded the motion.
- **Vote:** The motion passed 6-0.

FINANCIAL REPORT

- **Motion:** A motion was made by Director Keller to approve the financial report as presented.
- **Second:** Director Christensen seconded the motion.
- **Vote:** The motion passed 6-0.
 - LGIP presented by Marc Carignan
 - Routine Expenditures and Invoices presented by Marc Carignan

OLD BUSINESS

SICK LEAVE BANK – POLICY 5825

SICK LEAVE BANK DESIGNATION FORM – POLICY 5825F

- **Discussion:** The Board conducted a review of the fifth reading of Policy 5825 and Policy 5825F. All final revisions were approved. Based on legal counsel's recommendation, the policy name was changed to *Sick Leave Donation Policy*. No additional changes were made.
- **Motion:** Director Butler moved to approve and adopt the Sick Leave Donation Policy and the Sick Leave Donation Designation Form.
- **Second:** Director Keller seconded the motion.
- **Vote:** The motion passed 6-0.

FUNDRAISING – POLICY 3630

STUDENT FUNDRAISING ACTIVITIES PROPOSAL FORM – POLICY 3630 F

- **Discussion:** This meeting included the first reading of Policy 3630 (Fundraising) and the accompanying Student Fundraising Activities Proposal Form (3630F). The Board discussed whether fundraising proposals should require approval from both the Board and administration or administration alone. It was determined that only administrative approval is necessary. Additionally, the Board noted that the proposal form should clarify what constitutes “adequate supervision” of students, as referenced in the policy.
- **Motion:** Director Bingham moved to table the Fundraiser Policy and the Student Fundraising Activities Proposal Form for amendments to be made.
- **Second:** Director Butler seconded the motion.
- **Vote:** The motion passed 6-0.

NEW BUSINESS: DISCUSSION AND ACTION ITEMS

CONSENT AGENDA

- **Motion:** A motion was made by Director O'Connor to approve the consent agenda with the amendment to the 7.21.25 meeting minutes, clarifying that Dusti Jensen resigned as a Board Director, not as Treasurer, as noted in the personnel report.
- **Second:** Director Keller seconded the motion.
- **Vote:** The motion passed 6-0.

NEW BUSINESS

- **Approval of Change of Date for Board/Staff Lunch**
 - **Discussion:** It was proposed to amend the previously approved date for the Board/Staff Lunch, changing it from October 17, 2025 (as approved at the July 21, 2025 board meeting) to October 24, 2025, due to October 17 being a designated teacher flex day.
 - **Motion:** Director Christensen moved to approve the change of date for the Board/Staff luncheon.
 - **Second:** Director Butler seconded the motion.
 - **Vote:** The motion passed 6-0.
- **KSD/RISE FY26 MOU and Rental Agreement**
 - **Discussion:** The Board reviewed the Memorandum of Understanding (MOU) and Rental Agreement submitted by KSD for approval. During the discussion, Board members raised questions about the coordination of student attendance between KSD and RISE. The Board agreed to table the item and directed Heidi to follow up with Superintendent Schroeder to clarify these concerns and return with proposed amendments to the MOU.
 - **Motion:** Director Butler moved to table the approval of the KSD/RISE MOU and Rental Agreement.
 - **Second:** Director Christensen seconded the motion.
 - **Vote:** The vote passed 6-0.
- **First Reading: Policy 8110 (Student Conduct on Buses) and 8110F (Bus Conduct Report Form)**
 - **Discussion:** The Board reviewed the newly proposed Policy 8110 regarding student conduct on buses, along with the accompanying Bus Conduct Report Form (8110F). Since RISE Charter School contracts with Kimberly School District (KSD) for student transportation services, all RISE students are required to adhere to KSD's transportation rules, regulations, and disciplinary procedures. This policy aligns with KSD's existing transportation policy.
 - **Motion:** Director Keller moved to table Policy 8110 and 8110F for the second reading.

- **Second:** Director Bingham seconded the motion.
- **Vote:** The vote passed 6-0.

▪ **Approve 2025-2026 Student Handbook**

- **Discussion:** The Board reviewed the FY26 Student Handbook and determined that no changes were necessary.
- **Motion:** Director Christensen moved to approve the FY26 Student Handbook.
- **Second:** Director O'Connor seconded the motion.
- **Vote:** The vote passed 6-0.

▪ **Amend Policy 5400 – Leave of Absence**

- **Discussion:** The Board reviewed Policy 5400, Leave of Absence, and proposed an amendment to clarify that part-time employees will receive leave proportional to their FTE, based on the percentage of full-time hours they work.
- **Motion:** Director Bingham moved to amend Policy 5400 to include the change discussed.
- **Second:** Director Butler seconded the motion.
- **Vote:** The vote passed 5-0, with one abstention from Director Christensen.

▪ **Amend Policy 3050– Attendance**

- **Discussion:** The Board reviewed Policy 3050, Attendance, and considered suggested changes from RISE teachers to reduce the allowable number of missed school days per semester before a student must appear before the Board, changing the limit from ten days to five days. The Board requested data from the previous year showing how many additional students would have been referred to the Board if the five-day limit had been in effect.
- **Motion 1:** Director Christensen moved to maintain the current policy with no changes.
- **Second:** Director Bingham seconded the motion.
- **Vote:** The motion failed with a 3-3 vote. Interim Chair Cann, Director Keller, and Director Butler opposed the motion.
- **Motion 2:** Director Butler moved to table further discussion of Policy 3050 until the next board meeting.
- **Second:** Director Christensen seconded the motion.
- **Vote:** The vote passed 6-0

▪ **2025 – 2026 Strategic Planning Meeting Discussion**

- **Discussion:** The Board discussed the importance of actively engaging in ongoing Strategic Planning efforts, rather than allowing the plan to remain inactive. Board members expressed interest in gaining a deeper understanding of school finances, including an

overview of how state funding works. They also discussed the need for further education on the Executive Director evaluation process, as well as the components of the Charter Board Self-Evaluation.

- The Board discussed inviting Marc Carignan from BLUUM to take 10–15 minutes during upcoming board meetings to provide a brief training session in one of the identified areas of strategic planning interest.
- **Motion:** No motion needed.

▪ **Election of Board Officers**

- **Election of Board Chair:** A nomination was made to elect Interim Chair Eli Cann as Board Chair. No other nominations were made.
- **Motion:** Director Christensen moved to elect Interim Eli Cann to Board Chair.
- **Second:** Director Bingham seconded the motion.
- **Vote:** The motion passed with a 5-0 vote, with one abstention from Eli Cann.

- **Election of Vice Chair:** A nomination was made to elect Director Jonathan Butler as Vice Chair. No other nominations were made.
- **Motion:** Director Christensen moved to elect Director Jonathan Butler as Vice Chair.
- **Second:** Director O'Connor seconded the motion.
- **Vote:** The motion passed with a 5-0 vote, with one abstention from Jonathan Butler.

- **Election of Treasurer:** A nomination was made to elect Director Roger Keller as Treasurer. No other nominations were made.
- **Motion:** Director O'Connor moved to elect Director Roger Keller as Treasurer.
- **Second:** Director Bingham seconded the motion.
- **Vote:** The motion passed with a 5-0 vote, with one abstention from Roger Keller.

- **Reappointment of Board Clerk:** A nomination was made to reappoint Haylee Mollerup as Board Clerk.
- **Motion:** Treasurer Keller moved to reappoint Haylee Mollerup as Board Clerk.
- **Second:** Director Christensen seconded the motion.
- **Vote:** The motion passed with a 6-0 vote.

PERSONNEL REPORT

- **Hires/Resignations/Retirements/Terminations/Leaves: None**

EXECUTIVE DIRECTOR REPORT

- See Director's Report

PUBLIC COMMENT

- No public comment

ADJOURNMENT

- Chairman Cann adjourned the meeting at 9:07 p.m.

Minutes Submitted by: Haylee Mollerup -- Board Clerk -- Date: September 8, 2025